



BIT

Bangladesh International Tutorial

info@bitschool.edu.bd | www.bitschool.edu.bd

Date: 21.01.2026

**IMPORTANT REMINDER: REGULAR ATTENDANCE, TIMELY ARRIVAL,
PROPER SCHOOL UNIFORM AND ID.**

Dear Parents and Guardians,

We would like to inform you that the school assembly begins promptly at **8:20 a.m.** All students are expected to be present and attend the assembly on time.

It has been observed recently that a number of students are arriving after the assembly, and some are even reaching school after the first period has already begun. As a result, many students are missing their first subject class, which is affecting their academic progress.

Please be reminded that the **Final Term has fewer academic days due to the upcoming Ramadan and Eid holidays.** It is vital that students attend all classes regularly so that they can do better in the Final Term Examinations.


We kindly request your cooperation in ensuring that your child:

- Arrives at school on time
- Attends the morning assembly regularly
- Wears the proper school uniform
- Carries the school ID daily

Your support in this matter will greatly help us maintain discipline and ensure the academic success of our students.

Thank you for your understanding and cooperation.

Warm Regards,


ILHAM ADNAN ALAM
VICE PRINCIPAL